



CITY OF CHOCTAW
2500 N Choctaw Rd / PO Box 567, Choctaw, OK 73020
Phone (405)390.2999 / Fax (405)390.3332

MOVING PERMIT

Applicant's Name: _____ Phone: _____ Fax: _____

Address: _____
Street City State Zip Code

- Motor vehicle and manufactured home—Permit
- House or other Structure—Permit
- Commercial / Industrial Structure—Permit

Combined length of motor vehicle and manufactured home: _____

Width of building _____ Height of building: _____ Year Built: _____

Moving Start Day & Date: _____ Time: _____

Moving End Day & Date: _____ Time: _____

Origination Site: _____ Destination Site: _____

Travel Distance in miles: _____ Proposed Route: _____

Escort Information:
Company Name: _____ Phone: _____

Address: _____
Street City State Zip Code

Driver's Name: _____ License No: _____

Vehicle Make / Model: _____ Year: _____ Tag No. & Exp Date: _____

Insurance Co: _____ Policy No.: _____ Exp Date: _____

I hereby certify that the above information is true and correct; that I will observe and conform to all codes and ordinances governing said business activity within the City of Choctaw.

Signature of Applicant _____ Date _____

DO NOT WRITE BELOW THIS LINE—OFFICIAL USE ONLY

Date received: _____ Permit #: _____

Moving Fee: \$30.00 Escort Fee: \$180.00 Total Collected: _____ RN: _____

Cash Check # _____ Credit Card _____

Moving Permit: Approved Denied Building Permit: Approved Denied

Chief of Police _____ Date Approved _____ Building Official _____ Date Approved _____

If the structure origination and/or destination is within the City of Choctaw Limits, a site plan will be required (turn to back of page)

POLICIES AND PROCEDURES

1. Any vehicle and/or structure permitted for movement shall be moved only during daylight hours (Oklahoma Statutes, Title 47, §14.101D).
2. Any vehicle and/or structure permitted for movement shall not be moved at any time on the following holidays: New Year's Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day, The day following Thanksgiving Day, Christmas Eve, Christmas Day and New Year's Eve (Oklahoma Statutes, Title 47, §14.101E).
3. No person shall transport or move a **manufactured home** on any public road or highway in this state, except as otherwise provided by law, without a permit issued pursuant to the provisions of state law and City of Choctaw (State Statutes, Title 47, §14-103D). Combination of a motor vehicle and manufactured home or frame thereof exceeding seventy (70) feet in length or eight and one-half (8 1/2) feet in width must comply with the provisions of Section 14-118 of Title 47. If any combination of a motor vehicle and manufactured home or frame thereof, exceeds seventy (70) feet in overall length, or eight and one-half (8 1/2) feet in width, they shall be moved only during daylight hours (Oklahoma Statutes, Title 47, § 14.103A).
4. Special Permits—Movement of houses or buildings. (Oklahoma Statutes, Title 47, §14-103C)
 - A. No person shall transport or move any **structure in the form of a house or building**, including but not limited to industrialized housing, on any public road or highway in this state, except as otherwise provided by law, without a permit issued pursuant to the provisions of state law and City of Choctaw. Such structures shall not exceed thirty-two (32) feet in width at the base, and thirty-four (34) feet in width at the top and twenty-one (21) feet in height. Such permit shall specify the highways to be used, and a **maximum traveling distance of fifty (50) miles** on such highways shall be permitted when consistent with public convenience and safety and such structures **shall not be moved on Saturday and Sunday**.
 - B. No person shall transport or move any **combination of a motor vehicle, industrialized housing** or other industrialized structure, frame or frames thereof not exceeding twenty-six (26) feet in width at the bottom and thirty (30) feet in width at the top on public roads or highways in this state, except as otherwise provided by law, without a permit issued pursuant to the provisions of state law and City of Choctaw. The permit shall specify the highways to be used and shall be permitted when consistent with public convenience and safety and such structures **shall not be moved on Saturday and Sunday**.
 - C. If the structure is eighteen (18) feet or less in width at the base or top, the maximum traveling distance of 50 miles shall not apply and such permit shall specify the highways to be used and said movement shall be permitted when consistent with public convenience and safety.
5. Any vehicle or combination of vehicles with an outside width of twelve (12) feet or more operating on highways in this state, including the National System of Interstate and Defense Highways, shall, be accompanied by an escort vehicle or vehicles, as prescribed by the Department of Public Safety.
6. Copy of state permit **MUST** be attached to application.
7. Separate applications have to be filed for individual sections of structures, including manufactured homes.
8. **If the structure is to be moved onto a property in the City of Choctaw, you must attach the Building Permit and Site Plan.**

1. Site Plan (Outside the Structure)

- A. All lot lines and lot dimensions.
- B. All existing and proposed building(s).
- C. Distance between lot lines and building (existing and proposed).
- D. Driveway(s) with dimension.
- E. Neighboring Driveways.
- F. All existing and proposed utilities.
- G. All existing and proposed easements and right-of-way with dimensions.
- H. Building set back lines with dimensions.
- I. Land Clearing Controls.
- J. Drainage flow arrows.
- K. Drainage facilities.
- L. Location of 100 and 500 year flood zone boundary.
- M. Scale, North Arrow, Date, Contact information.
- N. Address of project.
- O. Landscaping.

2. Building Plans

- A. Foundation Plan.
- B. Footer Detail (Engineered if applicable).
- C. Location of meter box.
- D. Location of hot water heater, water stub-in, sewer stub-in, gas stub-in.
- E. Location of condenser unit.
- F. Location of address signage.

3. Documentation

- A. Warranty Deed (if applicable).
- B. Park contract agreement between owner and park (if applicable).
- C. Execute Easement. (if applicable)
- D. HUD Documentation. (if applicable)
- E. Route Map
 - 1. Route direction arrows.
 - 2. Identify any stop lights or underpasses.
 - 3. Identify any low lying overhead wires.
 - 4. Street names.
- F. Signed document from approving personnel.

SITE PLAN

