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# City of Choctaw

## Firework License Application



**Fireworks License Application**

Applicant's Name : \_\_\_\_\_

Address : \_\_\_\_\_

Phone : \_\_\_\_\_ Cell : \_\_\_\_\_ Fax : \_\_\_\_\_

Emergency Name and Phone : \_\_\_\_\_

Stand Location : \_\_\_\_\_

Zoning District : \_\_\_\_\_ Sales Tax # : \_\_\_\_\_

Retail License # : \_\_\_\_\_

I hereby certify that the above information is true and correct; that I have read the policies and procedures; that I will observe and conform to all codes and ordinances governing said business activity within the City of Choctaw.

Signature of Applicant \_\_\_\_\_

Date \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE, ADMINISTRATIVE USE ONLY**

City Resident                       Non-Profit Organization with tax exemption verification

State Retail Fireworks License     Property Owner Permission Letter

Liability Insurance               Site Plan                       Property Zoning \_\_\_\_\_

Permit # : \_\_\_\_\_

Receipt # : \_\_\_\_\_

Permit Fee : \$ (NP) 50.00 / 100.00  
**(P236)**                      (Circle Amount Paid)

Deposit Amount : \$ 500.00  
**(D570)**

Total Amount Paid : \$ \_\_\_\_\_

Date Paid : \_\_\_\_\_

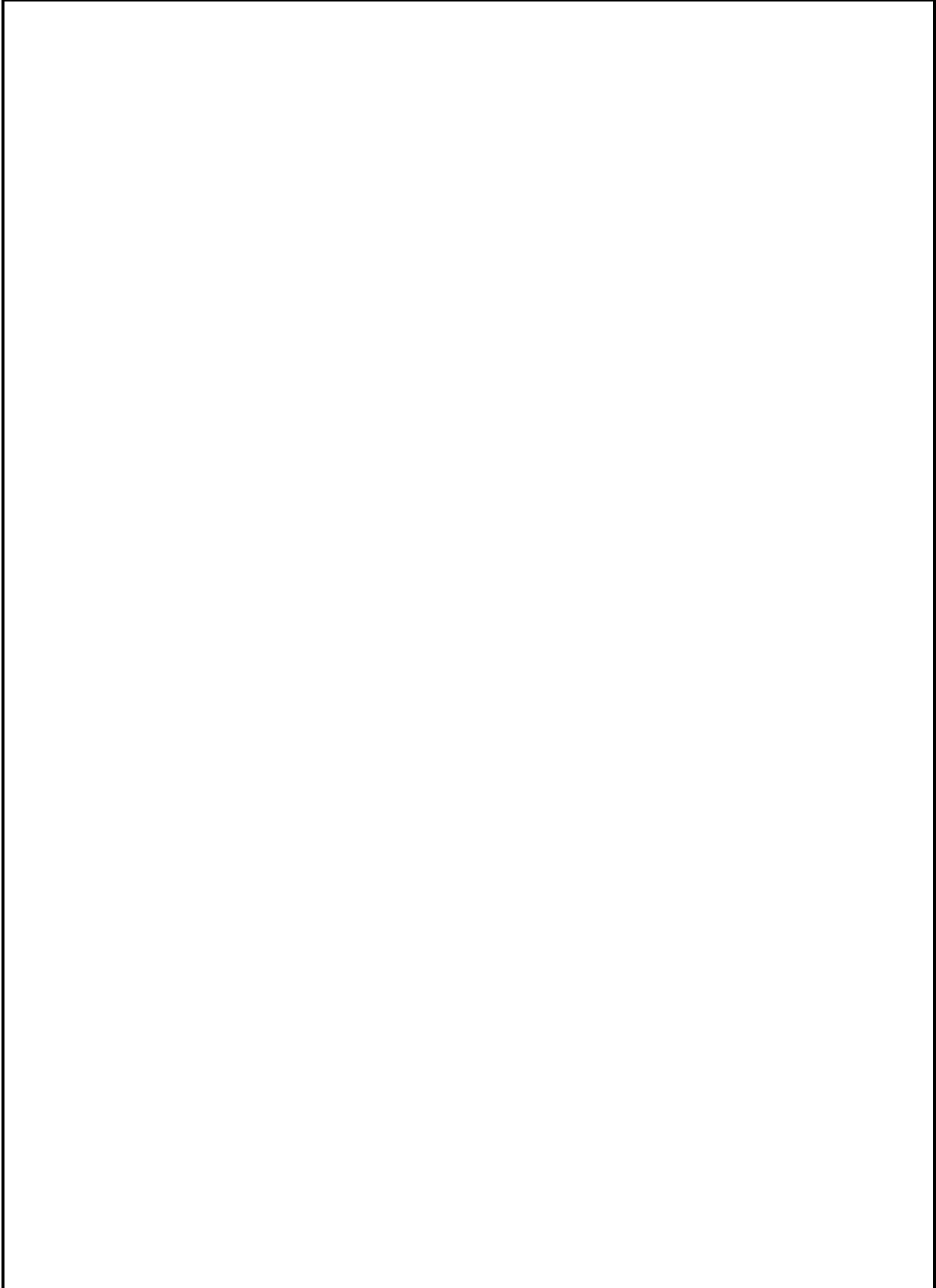
Cash                       Check # \_\_\_\_\_                       Credit Card \_\_\_\_\_

**REFUND INFORMATION**

State Sales Tax Receipt                      Approved By : \_\_\_\_\_

Date Refunded : \_\_\_\_\_                      Check # : \_\_\_\_\_

# SITE PLAN



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## Fireworks License Application Policies & Procedures

1. Any person or organization seeking a license to sell fireworks must apply April 1st through April 30th of the license year to the office of the City Clerk. Non-profit organizations must show proof of tax exemption.
2. Any applicant must be a resident or non-profit organization of the City in order to be eligible for a license to sell Class C (common) fireworks.
3. Provide a copy of the State's Retail Fireworks License issued by a licensed wholesaler, manufacturer, or distributor.
4. Any and all applicants must be at least twenty-one (21) years of age, at the time of application, to be eligible for a license.
5. Applicant must provide a minimum liability insurance policy of two hundred fifty thousand dollars (\$250,000) for bodily injury and property damage, from an insurance company currently licensed to do business by the state.
6. All fireworks must be invoiced from a licensed distributor or wholesaler licensed to do business in Oklahoma. The original (not photocopy) invoice must be in applicants name and be available at all times upon request.
7. The Stand must be located on private property zoned commercial, with written permission from the property owner and filed with the application.
8. The minimum size of the stand is to be 5' by 8' and the maximum size is to be 8' x 24'.
9. A minimum of one hundred fifty (150) feet must exist between all firework stands and one hundred (100) feet away from any permanent structure.
10. **NO SMOKING** signs must be posted on and about the stand in public view.
11. Each stand must have at least one ABC fire extinguisher, minimum size of five (5) pounds.
12. **A site plan must be drawn to scale** showing location of fireworks stand with a minimum twenty-five (25) feet set back and adequate off-road parking.
13. Fireworks stand must be a minimum of one-hundred (100) feet away from gasoline pumps and propane tanks.
14. Fireworks stand can not be placed on the approved sales site until June 25th, and shall be removed by 5:00 p.m. July 10th of the license year.
15. Fireworks stands shall be opened from the 1st day of July through the 4th day of July of the license year.

16. Fireworks stands shall be opened from the hours of 9:00 a.m. until 11:00 p.m. on each day as set forth in paragraph 15 above.
17. A responsible person of eighteen (18) years of age or older shall be present and in charge of the fireworks stand at all times.
18. It shall be unlawful to offer for retail sale or to sell any fireworks to children under the age of twelve (12), unless accompanied by an adult.
19. All fireworks stands must post, in public view, signs provided by the fire department upon issuance of a permit, which signs will include the information contained in paragraph 15, 16, 17, and 18.
20. No fireworks shall be discharged, exploded or ignited within five hundred (500) feet of any fireworks stand, church, hospital, asylum, un-harvested flammable agricultural crops, public school or public property except as defined in paragraph 23.
21. Fireworks are to be discharged on July 1st through July 5th between the hours of 9:00 a.m. and 10:00 p.m. on private property and on July 4th only, between the hours of 9:00 a.m. and 11:30 p.m..
22. Consumer must have written permission from property owner to discharge fireworks upon private property from July 1st through July 5th.
23. All applicants must further comply with the fireworks laws of the State of Oklahoma.
24. The site for the fireworks stand must be inspected by the city inspector and fire department for zoning, safety and ordinance compliance.
25. Any resident or organization operating a retail location where fireworks are sold directly to the consumer shall provide to the city clerk proof of sales tax paid on or before August 25th of the license year, as follows:
  - a. A receipt or other official documentation showing the sales tax paid for Choc-taw, or
  - b. A document showing tax exemption, before issuance of a "firework license" next year.
27. A refund of five hundred dollars (\$500) shall be returned upon submittal of proof as outlined in paragraph 26.

### **FEES**

1. Permit Fee (Non-Profit Organization)	\$	50.00
2. Permit Fee (Profit Organization)	\$	100.00
3. Cleanup Fee, Profit & Non-Profit (Refundable)	\$	100.00
4. State Tax Deposit Fee (Refundable)	\$	500.00