

Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 12
May 18, 2021 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

In accordance with Senate bill 1031, which temporarily modified the Open Meeting Act as approved by Governor Stitt on February 10, 2021, the Choctaw City Council will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 895 2266 2544

Meeting Password: 444635

Join Meeting:

<https://us02web.zoom.us/j/89522662544?pwd=Rkt3YXZvdIFSTIBZSHdOUDJ0SHQ2QT09>

1. Call to Order.

2. Roll Call.

Chairman Randy Ross, Trustees Chad Williams, Brent Pendergraft, Jeannie Abts, Donna Lee Morris, Steve Krieske and Rick Modisette will be attending the meeting via teleconference.

3. Public Comments: This agenda item is for public comments on utility related non-agenda items. In accordance with State law, the Board of Trustees and Trust Staff are not allowed to respond to any comments made. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

4. Business Agenda: The following items are hereby designated for discussion and consideration which requires individual action.

***** 4.1 Approval of sale of surplus properties to Anastasia Investments, LLC for industrial development within the City of Choctaw per Lease with Option to Purchase Agreements for the following adjoining Properties:**

Parcel 1

A tract of land in the Northwest Quarter (NW/4) of the Southeast Quarter (SE/4) of Section Nineteen (19), Township Twelve (12) North, Range One (1) East of the Indian Meridian, Oklahoma County, Oklahoma, being more particularly described as follows: Beginning at a point on the East line of said NW/4 of the SE/4, said point being the Northeast corner of Lot 3, Block 3, of the Choctaw

Business and Industrial Park, according to the recorded plat thereof; Thence South 72°49'55" West along the North line of Lots 3 & 4, Block 3, said addition, a distance of 536.19 feet to the Southeast corner of Lot 6, Block 3; Thence North 17°15'37" West along the Easterly line of said Lot 6, Block 3, a distance of 354.58 feet to the Northeast corner thereof; Thence North 72°44'23" East on an Easterly projection of the Northerly line of said Lot 6, Block 3, a distance of 647.25 feet to a point on the East line of said NW/4 of the SE/4; Thence South 00°05'28" West along the East line of said NW/4 of the SE/4 a distance of 372.39 feet to the point of beginning.

AND

Parcel 2

Lots One (1), Two (2), Three (3), Four (4), Five (5) and Six (6), in Block Three (3), of CHOCTAW BUSINESS AND INDUSTRIAL PARK, to Choctaw, Oklahoma County, Oklahoma, according to the recorded plat thereof.

5. Consent Agenda: The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 05-04-21

5.2 Regular Meeting minutes for 05-04-21

5.3 Vouchers and Claims as approved by the Executive Director:

- 1. 05-04 Claims: \$ 2,197.28
- 2. 05-10 Claims: \$ 5,573.67
- 3. 05-13 Claims: \$ 55,467.42

5.4 Bi-weekly payroll in the amount of:

- 1. 05-07 Payroll: \$ 20,939.29
- 2. 05-21 Payroll: \$ 25,000.00

6. New Business: This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

7. Trustee/Staff Remarks: This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

7.2 Trust Attorney;

- 7.3 Executive Director; and
- 7.4 Project Updates

8. Adjournment:

This agenda was posted in prominent public view at Choctaw City Hall on or prior to 5:00 pm on May 14, 2021, in accordance with the Oklahoma Open Meeting Act.

Amanda Valent, City Clerk

THE CHOCTAW UTILITIES AUTHORITY ENCOURAGES PARTICIPATION FROM ALL ITS CITIZENS. IF PARTICIPATION AT ANY PUBLIC MEETING IS NOT POSSIBLE DUE TO A DISABILITY, PLEASE NOTIFY THE CITY CLERK AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE SCHEDULED MEETING SO THAT NECESSARY ACCOMMODATIONS CAN BE MADE. ACCESS TO RESTROOMS DURING THE MEETING WILL BE AVAILABLE UPON REQUEST TO CITY STAFF.

*** Addendum added May 17, 2021 – 12:40 pm

City of Choctaw and Choctaw Utilities Authority
Regular Pre-Meeting of the City Council/Board of Trustees No. 09
May 4, 2021 @ 6:30pm
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020
Meeting held in Conference Room

MINUTES

In accordance with Senate bill 1031, which temporarily modified the Open Meeting Act as approved by Governor Stitt on February 10, 2021, the Choctaw City Council will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 839 4543 0031

Meeting Password: 053417

Join Meeting:

<https://us02web.zoom.us/j/83945430031?pwd=dnVOR3JhM0FmUFFTR0tPOTJFUEhJQT09>

1. Call to Order @ 6:32pm

Roll Call:

7 Present: Chad Williams; Brent Pendergraft; Jeannie Abts @ 6:36pm; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross

0 Absent: None

Staff Present: Tracy Jordan, Interim City Manager/Executive Director/Director of Finance; Ray Vincent/City Attorney; Randy Jacox/Public Works Director; Purvi Patel/Development Services Director/City Planner; Amanda Valent/City Clerk; Kelly Marshall/Chief of Police; Tanner McGuire/Park & Rec Director; Cary Simonds/Economic Development Director

2. Business Agenda: The following items are hereby designated for discussion only.

2.1 Staff briefing and clarification on agenda items.

Interim City Manager/Executive Director briefed the City Council/Board of Trustees on each agenda item and answered any questions.

2.2 Staff briefing on current and upcoming projects and/or issues relating to the City and CUA.

Interim City Manager/Executive Director briefed Council/Board on current and upcoming projects and or issues relating to the City.

3. Adjournment:
Called @ 6:56 pm.

CHOCTAW UTILITIES AUTHORITY

Randy Ross, Chairman

ATTEST:

Amanda Valent, City Clerk

Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 09
May 4, 2021 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 1031, which temporarily modified the Open Meeting Act as approved by Governor Stitt on February 10, 2021, the Choctaw City Council will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 839 4543 0031

Meeting Password: 053417

Join Meeting:

<https://us02web.zoom.us/j/83945430031?pwd=dnVOR3JhM0FmUFFTR0tPOTJFUEhJQT09>

1. Call to Order by **Chairman @ 7:21 pm.**
2. **Roll Call:**
 - 7 **Present:** **Chad Williams; Brent Pendergraft; Jeannie Abts @ 6:36pm; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**
 - 0 **Absent:** **None**

Staff Present: **Tracy Jordan, Interim City Manager/Executive Director/Director of Finance; Ray Vincent/City Attorney; Randy Jacox/Public Works Director; Purvi Patel/Development Services Director/City Planner; Amanda Valent/City Clerk; Kelly Marshall/Chief of Police; Tanner McGuire/Park & Rec Director; Cary Simonds/Economic Development Director**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

4.1 Sale of property to Anastasia Investments, LLC.

Item moved to regular meeting of May 18, 2021.

5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 04-20-21

5.2 Regular Meeting minutes for 04-20-21

5.3 Vouchers and Claims as approved by the Executive Director:

1. 04-19 Claims: \$ 94,859.94
2. 04-22 Claims: \$ 2,161.40
3. 04-30 Claims: \$ 2,197.28

5.4 Bi-weekly payroll in the amount of:

1. 04-23 Payroll: \$ 20,622.28
2. 05-07 Payroll: \$ 25,000.00

MOTION BY Chad Williams and SECOND BY Steve Krieske to approve the Consent Agenda as presented.

MOTION CARRIED:

7 **Ayes:** Williams, Pendergraft, Abts, Morris, Krieske,
Modisette, Ross
0 **Nays:** None
0 **Absent:** None
0 **Abstain:** None

6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

None.

- 8. Adjournment:
Adjourned @ 7:22 pm.

CHOCTAW UTILITIES AUTHORITY

Randy Ross, Chairman

ATTEST:

Amanda Valent, City Clerk



Choctaw, OK

My Receipt Register - Abridged

POPKT01010 - 5-4-2021 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 010786 - ACUSHNET COMPANY</u>							938.84
	REQ05599	910269121	CUA AP	04/23/2021	Golf Ball Restock	67-670-621001 - OPERATING SUPPLIES: PROSHOP	125.53
		910284806	CUA AP	04/23/2021	Golf Ball Restock	67-670-621001 - OPERATING SUPPLIES: PROSHOP	245.27
	REQ06539	910788641	CUA AP	04/23/2021	golf balls, shoes,	67-670-621001 - OPERATING SUPPLIES: PROSHOP	568.04
<u>CUA: 000130 - BLOCK SAND CO. INC.</u>							766.35
	REQ05408	BSC33139	CUA AP	04/27/2021	concrete for yard material storage	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	766.35
<u>CUA: 011263 - CINTAS CORPORATION</u>							35.00
	REQ06050	4081310164	CUA AP	04/23/2021	Uniforms for Golf Course Laborers	67-670-636000 - UNIFORMS	35.00
<u>CUA: 01429 - E-Z-GO A TEXTRON COMPANY</u>							218.25
	REQ06736	92511473	CUA AP	04/27/2021	Golf Cart Repair	67-670-621500 - FLEET PARTS & SUPPLIES	218.25
<u>City: 000855 - MIKE'S ALIGNMENT & BRAKE SVC</u>							80.00
	REQ06741	00006398	CITY AP	04/27/2021	FRONT END ALIGNMENT	61-900-621500 - FLEET PARTS & SUPPLIES	80.00
<u>CUA: 000552 - O G & F ELECTRIC SERVICES</u>							35.00
	REQ06740	130662037-6 APRIL 202	CUA AP	04/27/2021	Electric Bill	67-670-631000 - UTILITIES	35.00
<u>CUA: 000600 - OKLAHOMA NATURAL GAS CO</u>							63.84
	REQ06737	211359717252491100 /	CUA AP	04/27/2021	RENO WELL GAS	61-810-631000 - UTILITY SERVICES	21.28
	REQ06738	210311346252490691 /	CUA AP	04/27/2021	I.M. WELL	61-810-631000 - UTILITY SERVICES	42.56
<u>CUA: 011220 - TYLER PEST SOLUTION LLC</u>							60.00
	REQ06739	10473	CUA AP	04/27/2021	Monthly Service	67-670-634500 - CONTRACTUAL SERVICES	60.00
Report Total:							2,197.28

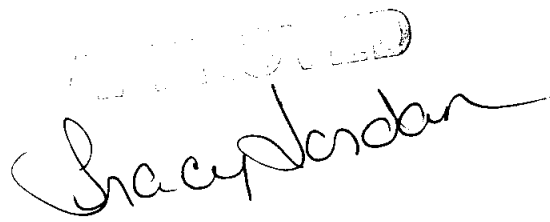


Choctaw, OK

My Receipt Register - Abridged

POPKT01017 - 5-10-2021 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 011263 - CINTAS CORPORATION</u>							231.79
	REQ06050	4082584789	CUA AP	05/06/2021	Uniforms for Golf Course Laborers	67-670-636000 - UNIFORMS	35.00
		4083225708	CUA AP	05/06/2021	Uniforms for Golf Course Laborers	67-670-636000 - UNIFORMS	35.00
	REQ06769	4082585082	CUA AP	05/06/2021	UNIFORMS	61-810-636000 - UNIFORMS	34.37
					UNIFORMS	61-900-636000 - UNIFORMS	9.51
					UNIFORMS	61-910-636000 - UNIFORMS	34.04
	REQ06810	4083225918	CUA AP	05/06/2021	UNIFORMS	61-810-636000 - UNIFORMS	43.39
					UNIFORMS	61-900-636000 - UNIFORMS	6.44
					UNIFORMS	61-910-636000 - UNIFORMS	34.04
<u>CUA: 010479 - ENVIRONMENTAL TESTING INC</u>							140.00
	REQ06729	E1D0380	CUA AP	05/06/2021	WEEKLY TESTING AT WWTP	61-910-634503 - LAB TESTING CONTRACTUAL	140.00
<u>CUA: 000552 - O G & E ELECTRIC SERVICES</u>							5,155.31
	REQ06788	35965502-4 APR 2021	CUA AP	05/06/2021	ELECTRIC FOR WELLS	61-810-631000 - UTILITY SERVICES	5,155.31
<u>CUA: 000558 - O'REILLY AUTOMOTIVE STORES</u>							12.43
	REQ06806	0328-270410	CUA AP	05/06/2021	oil filter, fuel filter, and starter fluid	61-900-621500 - FLEET PARTS & SUPPLIES	5.45
		0328-273273	CUA AP	05/06/2021	oil filter, fuel filter, and starter fluid	61-900-621500 - FLEET PARTS & SUPPLIES	6.98
<u>CUA: 01395 - UTS</u>							34.14
	REQ05475	S103816724.001	CUA AP	05/06/2021	eye bolts for 10a well	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	34.14
Report Total:							5,573.67


 Tracy Jordan



Choctaw, OK

My Receipt Register - Abridged

POPKT01030 - 5-14-2021 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 010786 - ACUSHNET COMPANY</u>							251.28
	REQ06539	910858433	CUA AP	05/14/2021	golf balls, shoes,	67-670-621001 - OPERATING SUPPLIES: PROSHOP	251.28
<u>CUA: 01645 - BOB HOWARD AUTO GROUP</u>							154.04
	REQ06775	7061507	CUA AP	05/14/2021	SEAT FOR TRUCK	61-810-621500 - FLEET PARTS & SUPPLIES	154.04
<u>CUA: 011263 - CINTAS CORPORATION</u>							612.32
	REQ06050	4083892592	CUA AP	05/14/2021	Uniforms for Golf Course Laborers	67-670-636000 - UNIFORMS	35.00
	REQ06757	4082584726	CUA AP	05/14/2021	Cleaning services	67-670-634500 - CONTRACTUAL SERVICES	41.62
	REQ06862	4083892717	CUA AP	05/14/2021	UNIFORMS	61-810-636000 - UNIFORMS	96.63
					UNIFORMS	61-900-636000 - UNIFORMS	86.98
					UNIFORMS	61-910-636000 - UNIFORMS	34.04
	REQ06863	4082585082-1	CUA AP	05/14/2021	UNIFORMS	61-900-636000 - UNIFORMS	264.62
	REQ06866	4083892572	CUA AP	05/14/2021	Cleaning services	67-670-634500 - CONTRACTUAL SERVICES	53.43
<u>CUA: 000200 - CITY OF MIDWEST CITY</u>							2,127.00
	REQ06762	15650	CUA AP	05/14/2021	HOUSEHOLD HAZARDOUS WASTE SEP 20	61-810-634500 - CONTRACTUAL SERVICES	1,117.00
	REQ06850	15702	CUA AP	05/14/2021	Household Hazardous Waste - April 2021	61-680-634500 - CONTRACTUAL SERVICES	1,010.00
<u>CUA: 010047 - CORE & MAIN LP</u>							2,142.85
	REQ06665	O008739	CUA AP	05/14/2021	brass fittings	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	2,054.68
		O069114	CUA AP	05/14/2021	brass fittings	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	88.17
<u>CUA: 010038 - COX COMMUNICATIONS INC.</u>							395.88
	REQ06785	0016111067712301 API	CUA AP	05/14/2021	3200 PLANT DR INTERNET & PHONE	61-810-631500 - COMMUNICATIONS	395.88
<u>CUA: 01082 - DAVIS SUPPLY CO</u>							114.45
	REQ06867	S1672676.001	CUA AP	05/14/2021	Compression Couplings	67-670-621500 - FLEET PARTS & SUPPLIES	114.45
<u>CUA: 01015 - DELTA DENTAL</u>							1,294.84
	REQ06915	DELTA DENTAL-MAY 20	CUA AP	05/14/2021	DENTAL INSURANCE	61-680-634600 - HEALTH INSURANCE	37.56
					DENTAL INSURANCE	61-810-634600 - HEALTH INSURANCE	544.24
					DENTAL INSURANCE	61-900-634600 - HEALTH INSURANCE	178.26
					DENTAL INSURANCE	61-910-634600 - HEALTH INSURANCE	281.40
					DENTAL INSURANCE	67-670-634600 - HEALTH INSURANCE	253.38

My Receipt Register - Abridged

POPKT01030 - 5-14-2021 CUA PAYABLES

Vendor	Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Vendor Amount Item Amount
<u>CUA: 000292 - ECKROAT SEED CO.</u>							2,371.40
	REQ06659	44886	CUA AP	05/14/2021	Fertilizer for Entire Golf Course	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	2,371.40
<u>CUA: 000358 - GRAINGER</u>							154.88
	REQ06776	9874944516	CUA AP	05/14/2021	FUSES FOR 4TH ST LIFT STATION	61-900-622000 - REPAIR/MAINTENANCE SUPPLIES	154.88
<u>CUA: 000380 - HAYNES EQUIPMENT CO INC</u>							3,910.18
	REQ06103	1477	CUA AP	05/14/2021	U.V. bulbs	61-910-622000 - REPAIR & MAINTENANCE SUPPLIES	2,415.96
	REQ06778	1477-1	CUA AP	05/14/2021	U.V. bulbs	61-910-622000 - REPAIR & MAINTENANCE SUPPLIES	1,494.22
<u>CUA: 011083 - HCCCO LLC</u>							18,000.00
	REQ06407	CTW-FEB-01	CUA AP	05/14/2021	Flow Equalization Basin repair	61-910-634500 - CONTRACTUAL SERVICE	18,000.00
<u>CUA: 01017 - HEALTH CARE SERVICE CORPORATION</u>							13,852.28
	REQ06911	BCBS HEALTH INSURAN	CUA AP	05/14/2021	HEALTH INSURANCE	61-680-634600 - HEALTH INSURANCE	441.74
					HEALTH INSURANCE	61-810-634600 - HEALTH INSURANCE	6,296.31
					HEALTH INSURANCE	61-900-634600 - HEALTH INSURANCE	1,887.29
					HEALTH INSURANCE	61-910-634600 - HEALTH INSURANCE	2,829.12
					HEALTH INSURANCE	67-670-634600 - HEALTH INSURANCE	2,397.82
<u>CUA: 01244 - IT GUYS</u>							1,792.65
	REQ06852	303746	CUA AP	05/14/2021	COMPUTER FOR STORMWATER INSPECTOR	61-680-634500 - CONTRACTUAL SERVICES	450.00
		303751	CUA AP	05/14/2021	COMPUTER FOR STORMWATER INSPECTOR	61-680-634500 - CONTRACTUAL SERVICES	1,342.65
<u>CUA: 011110 - KEY EQUIPMENT & SUPPLY CO</u>							162.85
	REQ06777	263295	CUA AP	05/14/2021	REPLACED NOZZLES IN JETTER HEAD	61-900-622000 - REPAIR/MAINTENANCE SUPPLIES	162.85
<u>CUA: 01018 - MUTUAL OF OMAHA</u>							659.80
	REQ06913	MUTUAL OF OMAHA-M	CUA AP	05/14/2021	LIFE INSURANCE	61-680-634600 - HEALTH INSURANCE	20.25
					LIFE INSURANCE	61-810-634600 - HEALTH INSURANCE	329.90
					LIFE INSURANCE	61-900-634600 - HEALTH INSURANCE	183.74
					LIFE INSURANCE	61-910-634600 - HEALTH INSURANCE	24.10
					LIFE INSURANCE	67-670-634600 - HEALTH INSURANCE	101.81
<u>CUA: 000544 - NICOMA PARK LUMBER CO</u>							75.42
	REQ06774	110366524	CUA AP	05/14/2021	PARTS FOR 4TH STREET WELL REPAIR	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	26.38
		110367988	CUA AP	05/14/2021	PARTS FOR 4TH STREET WELL REPAIR	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	20.44
	REQ06830	110369534	CUA AP	05/14/2021	pvc fittings, keys, hydrated lime	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	11.45
		110369833	CUA AP	05/14/2021	pvc fittings, keys, hydrated lime	61-810-622000 - REPAIR & MAINTENANCE SUPPLIES	17.15
<u>CUA: 01588 - NORTHERN SAFETY CO. INC.</u>							186.45
	REQ06360	904372032	CUA AP	05/14/2021	PPE	61-910-622500 - SMALL TOOLS & MINOR EQUIPMENT	186.45

My Receipt Register - Abridged

POPKT01030 - 5-14-2021 CUA PAYABLES

Vendor							Vendor Amount
Purchase Order	Invoice	Bank Code	Post Date	Description:	Account		Item Amount
<u>CUA: 000560 - OFFICE DEPOT CREDIT PLAN</u>							112.23
REQ06796	170612506-001-03	CUA AP	05/14/2021	OFFICE SUPPLIES	61-810-620500 - OFFICE SUPPLIES		112.23
<u>CUA: 000610 - OMES-CENTRAL PRINTING</u>							76.35
REQ06766	23211599	CUA AP	05/14/2021	LATE NOTICES	61-690-634500 - CONTRACTUAL SERVICE		76.35
<u>CUA: 000558 - O'REILLY AUTOMOTIVE STORES</u>							72.10
REQ05476	0328-274728	CUA AP	05/14/2021	Gas hose and pump	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES		11.98
REQ05631	0328-272788	CUA AP	05/14/2021	parts for fleet	61-810-621500 - FLEET PARTS & SUPPLIES		25.22
REQ06773	0328-272104	CUA AP	05/14/2021	mirror repair on truck	61-810-621500 - FLEET PARTS & SUPPLIES		34.90
<u>CUA: 000644 - POSTMASTER</u>							4,000.00
REQ06780	5-6-2021 USPS POSTAG	CUA AP	05/14/2021	POSTAGE FOR BILLS	61-680-633500 - POSTAGE & METER SERVICE		4,000.00
<u>CUA: 010740 - R & R PRODUCTS INC.</u>							199.76
REQ06868	CD2546687	CUA AP	05/14/2021	Bed Knives for Mowers	67-670-621500 - FLEET PARTS & SUPPLIES		199.76
<u>CUA: 000682 - ROSE STATE COLLEGE</u>							264.00
REQ06497	WFD2196	CUA AP	05/14/2021	C DISTRIBUTION & COLL CLASS - ROSS & COOPER	61-900-634000 - TRAVEL & TRAINING		264.00
<u>CUA: 01245 - SURF AND TURF GOLF</u>							473.00
REQ06870	1547	CUA AP	05/14/2021	Hats and shirts	67-670-621001 - OPERATING SUPPLIES: PROSHOP		473.00
<u>CUA: 01200 - TAYLORMADE GOLF COMPANY</u>							218.40
REQ06645	35014619	CUA AP	05/14/2021	Golf Balls	67-670-621001 - OPERATING SUPPLIES: PROSHOP		218.40
<u>CUA: 01167 - TEXOMA GOLF</u>							21.14
REQ05892	25405	CUA AP	05/14/2021	Golf Tees, grips	67-670-621001 - OPERATING SUPPLIES: PROSHOP		21.14
<u>CUA: 01789 - TYLER MEDIA</u>							240.00
REQ06857	IN-M-1210321111	CUA AP	05/14/2021	COSWA Radio Campaign - Mar/Arp 2021	61-680-634500 - CONTRACTUAL SERVICES		240.00
<u>CUA: 01021 - VISION SERVICE PLAN</u>							299.87
REQ06923	041921	CUA AP	05/14/2021	VISION INSURANCE	61-680-634600 - HEALTH INSURANCE		11.29
				VISION INSURANCE	61-810-634600 - HEALTH INSURANCE		124.54
				VISION INSURANCE	61-900-634600 - HEALTH INSURANCE		41.01
				VISION INSURANCE	61-910-634600 - HEALTH INSURANCE		59.44
				VISION INSURANCE	67-670-634600 - HEALTH INSURANCE		63.59
<u>CUA: 01619 - WIN-911 SOFTWARE</u>							660.00
REQ06820	259AABA3-2021723	CUA AP	05/14/2021	SOFTWARE MAINTENANCE FOR WWTP	61-910-634500 - CONTRACTUAL SERVICE		660.00

My Receipt Register - Abridged

POPKT01030 - 5-14-2021 CUA PAYABLES

Vendor						Vendor Amount
Purchase Order	Invoice	Bank Code	Post Date	Description:	Account	Item Amount
<u>CUA: 011112 - WINFIELD SOLUTIONS</u>						572.00
REQ06271	64423981 RI	CUA AP	05/14/2021	Fertilizer for Greens	67-670-622000 - REPAIR & MAINTENANCE SUPPLIES	572.00
						Report Total: 55,467.42

Payroll Summary Register

Choctaw, OK

5/11/2021 6:29:19 PM

Payroll Summary

Packet PYPKT01634 - 2021-5-7 FIRE PAYROLL
Payroll Set 01 - CITY PAYROLL
Department All - All Department Codes

Pay Period: 4/26/2021 - 5/9/2021

Employees Paid 91

Total Earnings	<u>13,619.90</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>2,317.37</u>	Total Employer Expenses	<u>6,427.96</u>	Regular	8
Total Taxes	<u>1,440.91</u>				
<hr/>					
Net Pay	9,861.62	Total Direct Deposits	<u>9,861.62</u>		
		Total Check Amount	0.00		

Packet PYPKT01635 - 2021-5-7 CUA PAYROLL
Payroll Set 02 - CUA PAYROLL
Department All - All Department Codes

Pay Period: 4/18/2021 - 5/1/2021

Employees Paid 91

Total Earnings	<u>27,490.84</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>2,343.07</u>	Total Employer Expenses	<u>11,015.63</u>	Regular	27
Total Taxes	<u>4,208.48</u>				
<hr/>					
Net Pay	20,939.29	Total Direct Deposits	<u>19,939.43</u>		
		Total Check Amount	999.86		

Packet PYPKT01637 - 2021-5-7 CITY PAYROLL
Payroll Set 01 - CITY PAYROLL
Department All - All Department Codes

Pay Period: 4/18/2021 - 5/1/2021

Employees Paid 91

Total Earnings	<u>90,910.26</u>	Total Benefit Allowance	<u>0.00</u>	Input Type	Count
Total Deductions	<u>9,154.23</u>	Total Employer Expenses	<u>29,626.47</u>	Regular	56
Total Taxes	<u>13,649.24</u>				
<hr/>					
Net Pay	68,106.79	Total Direct Deposits	<u>67,165.31</u>		
		Total Check Amount	941.48		

Choctaw Utilities Authority
Regular Board of Trustees Meeting No. 09
May 4, 2021 @ 7:00pm or Immediately
Following the City Council Meeting
Choctaw City Hall, 2500 N Choctaw Road
Choctaw, Oklahoma 73020

MINUTES

In accordance with Senate bill 1031, which temporarily modified the Open Meeting Act as approved by Governor Stitt on February 10, 2021, the Choctaw City Council will host a virtual meeting option until the State of Emergency is lifted. Please join us using either option.

Teleconference dial in number: +1 301 715 8592

Conference ID: 839 4543 0031

Meeting Password: 053417

Join Meeting:

<https://us02web.zoom.us/j/83945430031?pwd=dnVOR3JhM0FmUFFTR0tPOTJFUEhJQT09>

1. Call to Order by **Chairman @ 7:21 pm.**
2. **Roll Call:**
 - 7 **Present:** **Chad Williams; Brent Pendergraft; Jeannie Abts @ 6:36pm; Donna Morris; Steve Krieske; Rick Modisette; Randy Ross**
 - 0 **Absent:** **None**

Staff Present: **Tracy Jordan, Interim City Manager/Executive Director/Director of Finance; Ray Vincent/City Attorney; Randy Jacox/Public Works Director; Purvi Patel/Development Services Director/City Planner; Amanda Valent/City Clerk; Kelly Marshall/Chief of Police; Tanner McGuire/Park & Rec Director; Cary Simonds/Economic Development Director**
3. **Public Comments:** This agenda item is for public comments on utility related non-agenda items. Preference will be given to Choctaw Citizens and NO formal action will be taken. Speakers are limited to 3 minutes for a total of 15 minutes.

None.
4. **Business Agenda:** The following items are hereby designated for discussion and consideration which requires individual action.

4.1 Sale of property to Anastasia Investments, LLC.

Item moved to regular meeting of May 18, 2021.

5. **Consent Agenda:** The following items are hereby designated for routine approval, acceptance or acknowledgment by one motion, subject to any conditions included therein. If any item does not meet with the approval of all members, that item will be heard in regular order.

5.1 Regular Pre-Meeting minutes for 04-20-21

5.2 Regular Meeting minutes for 04-20-21

5.3 Vouchers and Claims as approved by the Executive Director:

1. 04-19 Claims: \$ 94,859.94
2. 04-22 Claims: \$ 2,161.40
3. 04-30 Claims: \$ 2,197.28

5.4 Bi-weekly payroll in the amount of:

1. 04-23 Payroll: \$ 20,622.28
2. 05-07 Payroll: \$ 25,000.00

MOTION BY Chad Williams and SECOND BY Steve Krieske to approve the Consent Agenda as presented.

MOTION CARRIED:

7 **Ayes:** Williams, Pendergraft, Abts, Morris, Krieske,
Modisette, Ross
0 **Nays:** None
0 **Absent:** None
0 **Abstain:** None

6. **New Business:** This item is listed to provide the opportunity for trustee discussion on items which may arise within twenty-four (24) hours prior to this meeting, and therefore, qualify as new business under the Oklahoma Open Meeting Act.

None.

7. **Trustee/Staff Remarks:** This item is listed to provide an opportunity for the trustees and/or staff to make comments and/or request specific agenda items. No action will be taken.

7.1 Board of Trustees;

- 7.2 Trust Attorney;
- 7.3 Executive Director; and
- 7.4 Project Updates

None.

- 8. Adjournment:
Adjourned @ 7:22 pm.

CHOCTAW UTILITIES AUTHORITY

Randy Ross, Chairman

ATTEST:

Amanda Valent, City Clerk